

CONFIDENTIAL

SECRET INFORMATION

24 July 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Request for T/O Changes

REFERENCE: Memorandum for the DD/I from Acting AD/IC,
Subject: Indexing of Foreign Language Publications, dated 15 July 1952.

1. Reference memorandum requests the AD/CD to take the necessary action for the production of a classified Union Catalog of USSR and Soviet Orbit Publications. The Acting AD/IC in his memorandum concurs in the OCD estimate that two additional GS-7's will be required in the CIA Library to undertake this cataloging project.

2. Although this new project was not anticipated at the time personnel requirements were estimated for fiscal years 1953 and 1954, OCD will, for the time being, be able to absorb the two additional GS-7 positions within its present ceiling

25X1

3. In order to establish these two new positions, it is requested that the following T/O adjustments be made:

- a. Delete from the Biographic Register T/O one GS-5, Intelligence Officer, slot #231-02, Classification Branch, Analysis Section.
- b. Delete from the Industrial Register T/O one GS-7, Intelligence Officer, slot #235-02, European-USSR Branch.
- c. Add two GS-7 Librarian positions to the CIA Library, Book Branch, Catalog Section.

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